

**Finance Fund Capital Corporation COVID-19 Recovery Loan Application & Data Form**

 This application and all supporting attachments should be sent to [Grow@FinanceFund.org](mailto:Grow@FinanceFund.org)

Loan Program Overview	
Eligibility:	Small businesses and nonprofits, including Community Development Corporations and Community Action Agencies that have been impacted by COVID-19
Use of proceeds:	Unrestricted, including program expenses, administrative costs, inventory, etc.
Reporting:	Annual reporting during the life of the loan

Organization Information			
Name:			
Address:			
City:		Zip Code:	
County:			

Contact Information	
Name:	
Title:	
Phone:	
Email:	

Organization Profile	
Federal Tax ID	
Type of Organization (nonprofit, LLC, etc.)	
Start-up (in operations for less than 12 months)	

Project Details			
Borrowing Entity if different from above:			
Project Address			
City:		Zip Code:	
County:			
Loan Request:			
Square Feet if Real Estate:			

<b>For Profit Business</b>	
List all owners/partners owning 20% or more of the business	

<b>Job Creation</b>	
A Full-Time Equivalent (FTE) job is 35 hours or more worked per week	
# FTEs currently:	
# construction jobs (estimate):	
# new jobs created at business (estimate):	
If CRE project, # new jobs created at tenant businesses (estimate):	

<b>Demographics</b>	
For nonprofit organizations, use majority (50%) or more of Board of Directors. For businesses, used majority (50%) or more of owners.	
Gender:	
Race:	
Low Income (80% AMI or below)	
Women Owned	
Veteran Owned	
Identify as Lesbian, Gay, Bisexual?	
Identify as Disabled?	
Identify as Transgender?	

<b>Organization Need</b>
Describe the impact of COVID-19 on business, including decreased or increased demand services, furloughed/laid off employees, increased expenses. Are you still able to earn revenue?

Is the organization applying for other funding? If so, from where and how much?

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Do you have loans for the business? Are you receiving extensions?

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If the business leases space, have you received any rent concessions or other relief?

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In addition to this application, please submit three years of audited financial statements or tax returns, W-9 or IRS letter for Tax ID/EIN, Articles of Incorporation & By-laws. Finance Fund Capital Corporation may also request other documentation.

This application is completed by:

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Name:  
Title:  
Date: